



# Deputy County Attorney/Senior Deputy County Attorney Yellowstone County

## Equal Opportunity Employer

*Yellowstone County encourages applications from diverse candidates  
and candidates who support diversity.*

**Posting Date:** November 9, 2016

**Department:** County Attorney

**Deputy County Attorney**

**Grade:** I

**Salary:** \$56,000 per year

**Senior Deputy County Attorney**

**Grade:** K

**Salary:** \$62,989.54 up to \$78,736.02 per year DOQ  
plus statutorily mandated longevity

**Hours:** Monday – Friday, 8:00 a.m. – 5:00 p.m.\*

\*Must be flexible to work over 40 hours upon request

**FLSA:** Exempt

**Union Status:** Teamsters

**Applications must be submitted by 5:00 p.m. on NOVEMBER 23, 2016**

### FUNCTION:

Full-time position which performs a wide variety of routine to complex criminal prosecution and/or litigation duties in the State and Federal court systems including misdemeanor and felony criminal violations, youth court, child abuse and neglect matters; does related duties as required by County Attorney or Chief Deputy County Attorney.

### REQUIRED – DEPUTY COUNTY ATTORNEY:

- Juris Doctorate;
- Must be a member of the Montana State Bar.

### REQUIRED – SENIOR DEPUTY COUNTY ATTORNEY:

- Juris Doctorate; Must be a member of the Montana State Bar;
- Minimum of two (2) years of criminal prosecution and trial experience as a Deputy County Attorney or two (2) years' experience practicing law including civil litigation, criminal litigation and/or local government law; **or** Any equivalent combination of experience and training totaling six (6) years;
- Demonstrated ability to litigate and try cases and effectively handle a demanding caseload.

*Job description available upon request.*

### TO APPLY:

**Submit by 5:00 pm on November 23, 2016;**

1. **County Application**
2. **Letter of Interest**
3. **Resume**
4. **Names, addresses and phone numbers of three (3) employment-related references**
5. **Writing Sample**

To: Human Resources, Room 106, Yellowstone County Courthouse or to Montana Job Service, 2121 Rosebud Drive, Billings, MT. **Late or incomplete materials will not be considered.**

Download application at [www.co.yellowstone.mt.gov](http://www.co.yellowstone.mt.gov)

Applicants who require special accommodation due to disability should contact the Human Resources Office at 256-2705. **NOTE:** If this position becomes available within 90 days the same applicant pool may be considered.